



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, May 14, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Mike Backstrom, not a resident of Mill Creek, spoke to Council about his granddaughter's accident as a pedestrian on 132nd St SE and asked Council to consider lowering the speed limit.

Sarah Backstrom, not a resident of Mill Creek, spoke to Council about her daughter's accident as a pedestrian on 132nd St SE and asked Council to consider a crosswalk in that location.

Carmen Fisher, a Mill Creek resident, yielded her time to Mr. Backstrom.

Mr. Backstrom read a letter from his granddaughter asking Council for their support to make the area safer where her accident occurred.

PRESENTATIONS

B. Proclamation: National Police Week

Mayor Pruitt issued a proclamation recognizing May 12-18 as National Police Week encouraging the members of our community to join in honoring our law enforcement officers in our community and remembering those who have made the ultimate sacrifice. Police Chief Greg Elwin accepted the proclamation.

C. Check Presentation to the City's AWC Scholarship Nominee

The Council presented Elijah Beals with a \$500 scholarship check for being named the City's 2019 AWC Center for Quality Communities Scholarship Nominee and recognized his volunteerism, community, and non-profit activities.

D. Mill Creek Chamber of Commerce Presentation

City Manager Michael Ciaravino introduced Mill Creek Chamber of Commerce President Kevin Giboney. Mr. Giboney gave a brief history of the Chamber of Commerce, previously known as the Mill Creek Business Association, and gave an overview of goals, partnerships, and opportunities to showcase the community. Mr. Giboney thanked Council for their support and discussed the approved lease terms for space in City Hall North, specifically asking to lengthen the lease to 3-5 years.

Council engaged in discussion. City Manager Ciaravino will bring the lease term topic back at a later date.

Mr. Giboney provided Council with the [Mill Creek Chamber of Commerce Action Plan](#).

STUDY SESSION

E. 132nd Street SE Mid Block Crossing

City Manager Michael Ciaravino provided Council with a [draft grant support resolution](#) to use going forward that reflects intentions and provides direction from Council before the grant application process.

Director of Public Works & Development Services Gina Hortillosa and Police Chief Greg Elwin facilitated a study session surrounding the 132nd Street SE corridor and mid-block crossing improvements. Presentation topics included: corridor background, crash data, engineering options, and the pedestrian signal grant application.

Study session handouts:

- [PowerPoint presentation](#)
- [Capital Improvement Plan project sheet](#)

NEW BUSINESS

F. 132nd Street Mid Block Crossing - Pedestrian and Bicycle Program Advance Notice of Potential Grant Award

City Manager Michael Ciaravino advised Council that staff will take a closer look at signal options. Director of Public Works & Development Services Gina Hortillosa

detailed the difference between the WSDOT advance notice of potential funding award and actual grant acceptance. Director Hortillosa explained that the signed project summary sheet is requested by WSDOT in preparation for the Governor's signature of the Transportation Budget.

Council engaged in discussion. An amendment was made to the motion to include "or pedestrian signal" at the end of item number two of the detailed project summary sheet.

Councilmember Steckler made a motion to authorize the City Manager to execute a project summary sheet for the 132nd Street Mid-Block Crossing Pedestrian and Bicycle Grant Program as amended that confirms the final scope of work, timeline and budget for the project. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed 6-1-0 with Mayor Pruitt opposed.

G. Art & Beautification Utility Box Project on SR 527

City Manager Michael Ciaravino reviewed the motion as proposed in the agenda summary.

Director of Communications & Marketing Joni Kirk reviewed the utility box project accomplishments from 2018 and briefed Council on the proposed new location, design concepts, community engagement opportunities, cost, funding, and next steps.

Councilmember Cavaleri made a motion to approve the Art & Beautification Board's second utility box project and authorize staff to utilize up to \$4,389 from the Municipal Arts Fund. Councilmember Vignal seconded the motion. The motion passed unanimously.

H. Surface Water Aging Infrastructure Construction Contract Award - Grade F Pipe Repairs

City Manager Michael Ciaravino reviewed the motion as proposed in the agenda summary.

Director of Public Works & Development Services Gina Hortillosa gave a brief status update on the surface water aging infrastructure and storm pipe assessment related to the grade F pipes. Director Hortillosa reviewed the contract award bid process and construction phase cost and funding estimate. Director Hortillosa noted that affected neighborhoods will be notified when construction is slated to begin.

Council engaged in discussion. Director of Finance & Administration Peggy Lauerma answered funding and bond related questions.

At 8:30 p.m. Councilmember Cavaleri made a motion to extend the meeting up to 9:00 p.m. Councilmember Steckler seconded the motion. The motion passed unanimously.

Councilmember Bond made a motion to authorize the City Manager to execute a contract with Road Construction Northwest, Inc. for the construction of the

Surface Water Aging Infrastructure 2019 Grade F Pipe Repairs Project in an amount not to exceed \$749,325. Councilmember Steckler seconded the motion. The motion passed 6-0-1. Councilmember Todd abstained for lack of information.

CONSENT AGENDA

- I. Approval of Checks #60203 through #60282 and ACH Wire Transfers in the Amount of \$534,618.38
(Audit Committee: Mayor Pruitt and Councilmember Bond)
- J. Payroll and Benefit ACH Payments in the Amount of \$320,718.43
(Audit Committee: Mayor Pruitt and Councilmember Bond)
- K. City Council Meeting Minutes of February 5, 2019

Councilmember Bond made a motion to approve the consent agenda. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

REPORTS

L. Mayor/Council

Councilmember Steckler reported that he attended the Music4Life concert last Thursday.

Councilmember Steckler reported that he participated in the Boys & Girls Club auction event as the Master of Ceremonies.

Councilmember Steckler reported that the ArtsFund Executive Director will be presenting at the June 25 Council meeting.

Councilmember Vignal acknowledged and thanked the City's police officers for their community engagement efforts and for building relationships with the youth of the community.

Councilmember Todd reported that he will be attending the Transportation Improvement Board meeting and encouraged staff to attend one of the Board's upcoming grant workshops.

M. City Manager

- Council Planning Schedule

N. Staff

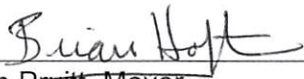
- Park & Recreation Board Meeting Minutes of March 6, 2019
- Art & Beautification Board Meeting Minutes of April 10, 2019

AUDIENCE COMMUNICATION

- O. There were no comments from the audience.

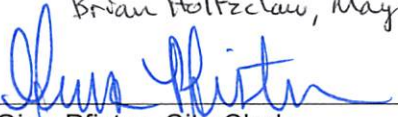
ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:59 p.m.



Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem



Gina Pfister, City Clerk